

Job Description	
Role title	<p>GP Collaborative Board Chair</p> <p>This position requires independence and is not available to anyone who is also a GPCB member or holds the same or similar position for another organisation within Bristol, North Somerset and South Gloucestershire (BNSSG), unless they resign this position.</p> <p>Applicants must be from practices which subscribe to One Care</p>
Location(s)	The post will be based at Osprey Court in South Bristol but there may be a requirement to work across the Bristol, North Somerset and South Gloucestershire (BNSSG) area.
Working hours	<p>Monthly GPCB meeting 5 hrs (Wednesday am)</p> <p>Up to 4 hrs a week representation at key system meetings (often on a Thursday)</p> <p>Additional flexibility is required due to the nature of the post</p>
Term	36 months
Background	<p>The GP Collaborative Board (GPCB) was established in 2020 to be the representative voice of general practice in planning and decision making in the wider health and social care system in BNSSG. It:</p> <ul style="list-style-type: none"> • Represents general practice at Integrated Care Partnership (ICP), Integrated Care System (ICS), and Integrated Care Board (ICB) level • Ensures general practice expertise is included in the development of new system programmes • Ratifies new patient pathways and strategies to advance patient care • Ensures accurate and timely information flows to and from general practice • Creates and funds new innovative programmes of work and projects <p>The Collaborative Board brings together all general practice leaders, including the LMC and our out of hours provider (BrisDoc) to provide the 24/7 general practice perspective in discussions with other system partners.</p>
Job Purpose	The Chair will lead and develop the GPCB to ensure it continues to be the collective and representative voice of provider general practice within the BNSSG Healthier Together health and care system. The Chair runs the monthly GPCB meetings and, alongside the CEO of One

	<p>Care (the GP Federation), represents and advocates for the GPCB in the ICS. The chair will also be invited to become a non-voting member of the One Care Board.</p> <p>One Care, the GP federation that supports BNSSG practices, provides the infrastructure for GPCB business, programmes and projects. The GPCB Chair will work closely with the One Care executive, support teams and the One Care Chair to coordinate the successful functioning of the GPCB.</p> <p>The person appointed will be instrumental in:</p> <ul style="list-style-type: none"> • Bringing BNSSG general practice together to enable it to have a strong vision and voice in the development of strategic health and care plans • Providing inclusive leadership that reaches out to and engages all partners, with a particular focus on building relationships within general practice and ICS leaders • Working with general practice to develop the strategy and direction of the GPCB, and communicating about this clearly and effectively • Ensuring the GPCB is appropriately seen and heard at key system meetings. • Representing the views of its members and cascading key messages from system meetings with GPCB members • Influencing partner organisations to engage with the GPCB and recognise the opportunities the GPCB offers the wider system • Chairing the monthly GPCB meetings effectively, ensuring a high quality of debate, robust decision making and clear oversight • Contributing to the prioritisation of the agenda and supporting governance processes <p>The responsibilities and nature of the role will be reviewed annually</p>
<p>Job profile</p>	<p>Main duties and responsibilities</p> <p>The Chair will:</p> <p>Leadership</p> <ul style="list-style-type: none"> • Take the leadership role at the monthly board meetings to drive forward the work and development of the GPCB ensuring meetings are well planned and managed effectively • Work closely with the One Care support teams of the GPCB • Ensure GPCB engagement within the wider health and care systems • Bring independent, respectful challenge

	<ul style="list-style-type: none"> Engage with other GP forums and networks to share and learn from others, including from outside BNSSG Champion and promote leadership development within general practice across BNSSG <p>Engagement with stakeholders</p> <ul style="list-style-type: none"> Build strong and respectful relationships across all partner organisations with the ICS Act as a spokesperson for general practice, representing the voice of GPCB in external communications
Line management responsibility	No
Responsible to	Chief Executive Officer
Key working relationships	<ul style="list-style-type: none"> GPCB members General Practice colleagues One Care Executive team One Care Board ICB colleagues and system partners
Salary	£130,360 FTE

Flexibility

- This role profile is intended to provide a broad outline of the main responsibilities only
- The post-holder will need to be flexible in developing the role

Equality and Diversity

The post-holder will develop, promote and direct the equality, diversity and rights of patients, carers and colleagues, to include:

- Acting in a way that recognises the importance of people's rights, interpreting them in a way that is consistent with organisational procedures and policies, and current legislation
- Respecting the privacy, dignity, needs and beliefs of patients, carers and colleagues

Fit and Proper Persons Check

This role is subject to a Fit and Proper Persons Check as set out by the government in 2014 via [Regulation 5 of the Health and Social Care Act 2008 \(Regulated Activities\) Regulations 2014 \(the 'Regulations'\)](#). More information on what this check entails can be found [here](#).

PERSON SPECIFICATION

QUALIFICATIONS AND EXPERIENCE
<p>Essential</p> <ul style="list-style-type: none"> • A partner with extensive experience within a general practice setting and currently working in a BNSSG practice which subscribes to One Care • Experience of representing an organisation at system-level meetings
PERSONAL QUALITIES, SKILLS AND ATTRIBUTES
<p>Essential</p> <ul style="list-style-type: none"> • Ability to act autonomously to achieve the requirements of the post • Values working collaboratively with a wide team to achieve results • Willingness to represent the views and values of general practice • Exceptional communication and stakeholder management skills • Ability to interpret the health and care environment and translate for the GPCB • Demonstrable negotiation and influencing skills • Commitment to developing respectful and positive relationships with other system leaders • Willing to make tough decisions under conditions of uncertainty • Able to bring divergent views together to reach consensus • Excellent skills in chairing meetings, ensuring all points of view are heard and considered • Committed to an integrated care agenda where care is delivered closer to home • Attentive to individual perspectives yet able to make a decision to benefit the majority • Credible orator • Ability to use a range of leadership styles appropriate to each situation • Positivity, enthusiasm and energy