

Stockwood Medical Centre

Role:	Lead Nurse
Hours of Duty:	4-6 sessions/week
Location:	Stockwood Medical Centre
Salary:	Based on experience / Band 6

Job Summary

As the team leader for the general practice nursing team, the post holder is accountable for Treatment Room Services, ensuring the delivery of safe and effective nursing care to the whole practice population.

They will lead and manage all the Treatment Room resources, working closely with the GPs and Senior Management Team to deliver the practice priorities.

Clinically, the focus of the role is the delivery of evidence-based practice for patients with acute and chronic conditions and management and preventative nursing interventions to all patients.

The Lead Nurse will work collaboratively with the whole general practice team to meet the needs of patients, supporting the delivery and procedures, and providing leadership and direction for the nursing team.

About us

Stockwood Medical Centre is an ever-expanding practice with our practice patient population covering a variety of demographics. Situated on the southeast edge of Bristol we are in easy reach of both Bristol and Bath and close to the Somerset countryside. We provide care for approximately 10,600 patients and are active members of the Connexus Primary Care Network (PCN).

We are a friendly, dynamic and supportive team of 3 GP Partners, 5 salaried GPs, 6 practice nurses, 3 HCA's, 2 phlebotomists supported by our experienced administrative and reception teams. We are also an established GP training practice and actively involved in both undergraduate and post graduate medical education. We offer minor surgery and joint injection clinics and are forward-thinking in how we develop staff and services to meet the needs of our patients.

Lead Nurse Role

Scope and Purpose of the Role

- To provide clinical leadership within the nursing team
- To be responsible for the line management of the treatment room team

- To help develop the nursing services offered by the practice
 - Support members of the nursing team to undertake mandatory and statutory training requirements.
 - Provide clinical and educational advice to support the development of the team and the range of services provided.
 - Manage appraisals and monitor annual leave, sickness and other absence (including return to work interviews and informal counselling) and operate other HR procedures in accordance with Practice Policy, maintaining appropriate records.
 - Responsible for nursing team meetings
-
- To manage the care of patients with long term health conditions. This may include organisational responsibility for specific disease areas
 - To follow and review nursing protocols where appropriate e.g. childhood immunisations in order to increase uptake rates
 - To ensure the effective management of wounds, ensuring ongoing learning and development for the nursing team in order to ensure high rates of healing and patient outcomes
 - To manage and co-ordinate recall systems for chronic disease, immunisations and disease prevention care programmes
 - Lead for infection control prevention and audits
 - Ensure treatment room compliance and effectiveness (including stock control, ordering and vaccine/cold chain management)
 - To ensure the highest standards of care are provided for patients

Person Specification - Experience

Essential

- Recent, relevant experience in Primary Care
- Understanding of infection prevention and control measures in clinical practice
- Experience of leading a nursing team in a primary care environment
- Experience of chronic disease management
- Experience of working autonomously
- Broad knowledge of clinical governance
- Knowledge of health promotion strategies
- Understands the requirement for PGDs and associated policy
- Ability to follow clinical policy and procedure
- Good understanding of and engagement in audit programmes
- Ability to contribute effectively to clinical risk management
- Commitment to ongoing professional development
- Effectively utilises resources
- Disclosure Barring Service check
- Maintains evidence of continuing professional development commensurate with the role and for ongoing Nurse revalidation

Qualifications

Essential

- Registered General Nurse (Registered with the Nursing & Midwifery Council)

Desirable

- Adult and Child Immunisation
- Accredited Qualification in Diabetes Care
- Accredited Qualification in Asthma / COPD / Spirometry / FENO
- Cervical Cytology (registered and updated within the last 3 years)
- Mentor or teaching qualification

Personal Attributes and Skills

- Excellent communication and interpersonal skills
- Ability to work within own scope of practice including understanding of own limitations and when to seek advice or support
- Understands the importance of evidence-based practice
- Ability to record accurate clinical notes
- IT skills (including the use of Microsoft suite and EMIS)
- Clear, polite and confident manner
- Effective time management
- Flexible and cooperative
- Motivated and forward thinker
- Problem solver with the ability to process information accurately and effectively
- Sensitive and empathetic
- Ability to work under pressure

Disclosure and Barring Service Check

This post is subject to the Rehabilitation of Offenders Act (Exceptions Order) 1975 and as such it will be necessary for a submission for Disclosure to be made to the Disclosure and Barring Service (formerly known as CRB) to check for any previous criminal convictions.

UK Registration

Applicants must have current UK professional registration (NMC). For further information please see [NHS Careers website \(opens in a new window\)](#).

To find out more about the role and arrange an informal visit please contact Jacky Stenner for further details email jacky.stenner@nhs.net, or Yvonne Thompson, Business & Finance Manager yvonne.thompson10@nhs.net , Tel: 01275 833103.

Stockwood Medical Centre, Hollway Road, Stockwood, Bristol, BS14 8PT